

# **NATIONAL BUICK MEET VOLUNTEER DESCRIPTION**

## **HOSPITALITY**

**SUPERVISOR:** CHAR & BRUCE KYLE

**GOAL:** You want the attendee leaving the Hospitality Room feeling welcomed, wanted, and excited that they came. Smiles and cheerfulness are a must. Ability to socialize a plus!

**HOURS OF OPERATION:** Wednesday – Friday, 9AM – 3PM; Saturday, 9AM-2PM

**NUMBER OF VOLUNTEERS:** 1-2

**TIME:** 2-hour stints

**PHYSICAL EXERTION:** Sitting, Standing, Bending, Light Lifting.

**DUTIES:**

- Report to the hospitality room on time
- Report to supervisor for assignment
- Greet attendees as they arrive.
- They may only enter the Hospitality Room if they are wearing the Official 2018 Name Lanyard
- Engage with them by name and have fun talking
- Assist Char in putting out the snacks as they are depleted per her direction
- Check the beverage dispensers hourly and keep filled or refreshed
- Be familiar with the Meet layout and provide directions as needed