

NATIONAL BUICK MEET VOLUNTEER DESCRIPTION

SECURITY COORDINATOR

SUPERVISOR: JOHN GARRATT

GOAL: You want the attendee leaving the PARKING LOT knowing their vehicle will be supervised during the night by qualified personnel.

HOURS OF OPERATION: Wednesday – Saturday, 11PM – 7AM

NUMBER OF VOLUNTEERS: 2

TIME: 8-hour stints

PHYSICAL EXERTION: Sitting, Standing, Walking

DUTIES:

- Contact host hotel for security company recommendations
- Interview local security companies
- Security guards will be continuously driving the show field and trailer parking lots while on duty
- If required, submit the security company choice to the host hotel for approval
- Have contract executed by the Meet Chairman
- Greet the guards each evening and confirm they understand their assignments.
- Provide your contact information to the guards in the event of an emergency during the night.
- Have the guards check out with you in the am at the end of their shift.